

AGENDA
FINANCE & AUDIT COMMITTEE
CREC COUNCIL
Wednesday, November 9, 2016
11:30 – 1:00 pm
Conference Call
HARTFORD, CT. 06106

Call to order

New Business:

Discussion re: November 16 Council meeting

- Review Council Exhibits
- Review of 2016 – 2017 1st quarter financials (unaudited)

Adjournment

CREC
Council Meeting
11/16/16

Attachment A

CREC Museum Academy: 2016 – 2017
Capital Projects Fund
Construction Division

The CREC Museum Academy has an approved school construction grant of \$55,327,963. The original school construction grant application was approved by the State in June 2011, and was revised in November 2015 to reflect final project costs.

The school site is located on 14.17 acres at 11 Turkey Hill Road, Bloomfield. The 75,000 square foot facility will accommodate 522 students, grades Pre-K to 5.

The architect, Smith Edwards McCoy, has completed the final plans and the professional cost estimates for Phase 3.

The project will be reviewed in phases according to the Department of Administrative Services' (DAS) guidelines, as follows:

- Phase 1 of 4 – Building Demolition
- Phase 2 of 4 – Building Construction
- Phase 3 of 4 – Furniture, Fixtures and Equipment
- Phase 4 of 4 - Playscape

In addition to these four phases, the project also has “soft costs”, which include architectural design services, other professional services, site acquisition and contingency.

RECOMMENDED ACTION: Approve the submission to DAS for Phase 3 – Furniture, Fixtures and Equipment (final plans and the professional cost estimate) for the CREC Museum Academy project.

CREC Museum Academy: 2016 - 2017
Capital Projects Fund

	Phase I	Phase II	Phase III	Phase IV	Soft Costs	Total
Architectural Design Services					2,400,000	2,400,000
Other Professional Services					1,718,600	1,718,600
Site Acquisition					2,800,000	2,800,000
Building Demolition & Sitework	5,332,000					5,332,000
Building Construction & Renovation		36,377,363				36,377,363
Furniture, Fixtures & Equipment			3,650,000			3,650,000
Playscape Equipment				600,000		600,000
Contingency					2,450,000	2,450,000
	5,332,000	36,377,363	3,650,000	600,000	9,368,600	55,327,963

Council Approved 6/18/2014 1/21/2015

Design Phase Estimated Timeline

Start	6/2012	6/2012	6/2012	4/2017
Completion	9/2014	12/2014	9/2016	4/2017

Construction/Installation Estimated Timeline

Start	11/2014	6/2015	12/2016	4/2017
Completion	3/2015	7/2017	8/2017	8/2017

Estimated Occupancy

8/2017

CREC
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Attachment B

Entitlement Grants : 2016-2017
Special Revenue Fund and General Fund
Division of Choice Programs

CREC has been awarded the following federal entitlement grants through the State Department of Education:

- Title I, Regular Part A *Improving Basic Programs Operated By Local Educational Agencies*
- Title II, Part A *Teachers and Principal Training & Recruitment*
- Title III, Part A *English Language Acquisition and Language Enhancement*

Title I – Part A funds are used, primarily, to provide supplemental instruction in literacy, math and science to students who are failing or at risk of failing. Funds are used for teacher professional development and for scientifically-based research intervention strategies and materials, computer-based literacy and math programs.

Title II – Part A funds are used for facilitators and mentors working with magnet school teachers in the Teaching Evaluation and Mentoring Program (TEAM) and workshops for teachers to create individualized plans for struggling students.

Title III – Part A funds are used to provide direct services to students and consultation services to staff in CREC magnet schools and other school districts. This is a consortium grant managed by CREC. Districts awarded less than \$10,000 must enter a consortium.

Revenue:

SDE Grants	Title I	\$2,341,775
	Title II-A	52,575
	Title III	<u>194,718</u>
		\$2,589,068

Staffing:

Delete 1.10 certified positions
Delete 0.80 paraprofessional position
Create 7.10 support staff positions
Create 0.60 other professional position

RECOMMENDED ACTION:

- (1) Adopt a 2016 – 2017 Entitlement Grants budget of \$2,589,068 and open appropriate accounts with revenue as set forth above.
- (2) Delete 1.10 certified positions bringing the current roster to 3.70 ftes.
- (3) Delete 0.80 paraprofessional position bringing the current roster to 0.00 fte.
- (4) Create 7.10 support staff positions bringing the current roster to 32.00 ftes.
- (5) Create 0.60 other professional position bringing the current roster to 1.60 ftes.

(Budget on Reverse)

Entitlement Grants: 2016-2017
Special Revenue Funds and General Funds
Division of Choice Programs

	<u>2015-2016</u>	<u>2016-2017</u>
<u>Salaries</u>		
102 Certified (3.70)	\$404,123	\$273,104
122 Paraprofessionals (0.00)	15,008	-
123 Support Staff (32.00)	639,738	862,146
129 Other Non-Certified (1.60)	57,513	129,846
139 Other Temporary	113,303	109,042
<u>Benefits</u>	407,455	561,115
210 Health Insurance	280,391	390,610
220 FICA	75,043	99,566
250 Unemployment Comp.	9,486	10,432
260 Workers' Comp.	15,413	20,783
270 Retirement Benefits	27,122	39,724
<u>Professional/Tech Services</u>	248,070	195,907
311 CREC Supervision	35,178	38,006
312 CREC Support	35,178	38,006
320 Professional Education Consultant	172,464	115,895
322 External Staff Development	5,250	4,000
<u>Other Services</u>	191,930	67,635
519 Pupil Transportation	7,500	8,690
581 Travel	18,000	-
59101 Parent Workshop	99,618	47,895
592 Other Purchased Services	66,812	11,050
<u>Supplies</u>	211,841	276,853
611 Instructional Supplies	194,636	276,853
614 Other Materials and Supplies	2,000	-
643 Computer Software	15,205	-
<u>Equipment</u>	94,238	102,650
735 Equipment <\$1,000	94,238	102,650
<u>Other Objects</u>		10,770
810 Dues and Fees	-	6,555
890 Miscellaneous	-	4,215
Total	\$2,383,219	\$2,589,068

Distribution by Fund

152 Montessori	\$68,799	166 Reggio	104,682
153 Glastonbury-East Hartford	82,188	167 MPTP	163,593
154 Aerospace High/Middle	199,304	168 Discovery	58,088
155 Museum	103,075	169 Ana Grace Elem	79,510
156 Metropolitan	161,280	170 GHAA Middle	105,753
157 GHAA High	114,322	171 Two Rivers High	162,522
159 University of Hartford	117,535	172 Aerospace Elem	60,230
161 Public Safety	161,451	317 Title IIA	52,575
162 Two Rivers Middle Magnet	115,928	318 Central Title I	390,616
165 International	92,899	317 Title III	194,718
		\$2,589,068	