

TO: CREC Council and Superintendents
FROM: Greg J. Florio, Ed.D.
DATE: March 13, 2020

CREC
Council Meeting
3/18/20
11:30 p.m. – 2:00 p.m.
CREC Central
Rooms 101 & 102
111 Charter Oak Avenue
Hartford, CT 06106

- I. CALL TO ORDER and APPROVAL of MINUTES**
 - A. 2/20/20 Council Meeting
- II. PUBLIC PARTICIPATION**
- III. PRESENTATIONS to COUNCIL**
- IV. COMMITTEE REPORTS**
- V. CONSENT AGENDA**
 - A. **General Item**
 - 1) Connecticut State Department of Education Addendum (Attachment A)
 - B. **2019-2020 Continuing Programs**
 - 1) Entitlement Grants (Attachment B)
 - C. **2019-2020 Revised Programs**
 - 1) Regional Fingerprinting (Attachment C)
 - D. **2020-2021 Continuing Programs**
 - 1) CREC Wide Area Network (Attachment D)
 - 2) Audit Required Budget Authorizations (Attachment E)
 - 3) Internal Sheff Development (Attachment F)
 - 4) Theater of Performing Arts (Attachment G)
 - 5) Regional Fingerprinting (Attachment H)
 - 6) Central Office Facility Cost Center (Attachment I)
 - 7) Learning Corridor Campus (Attachment J)
- VI. EXECUTIVE DIRECTOR'S REPORT**
- VII. COUNCIL CHAIR'S REPORT**

VIII. DELIBERATED ACTION

A. New Business

- 1) Approval of CREC Administrators' Association Collective Bargaining Agreement (Handout)
- 2) Approval of CREC Education Association Collective Bargaining Agreement (Handout)
- 3) Board of Directors Executive Session
 - a. Executive Director Evaluation

VII. LEGISLATIVE UPDATE

VIII. REPORTS

- A. Financial Report (Attachment K)
- B. Leadership Budget 2020 – 2021 (Attachment L)

IX. COUNCIL COMMENTS

X. ADJOURNMENT

EXECUTIVE DIRECTOR
Greg J. Florio, Ed.D.

TO: CREC Council and Superintendents
FROM: Greg J. Florio, Ed.D.
DATE: February 17, 2020

CREC
Council Meeting
2/20/2020
10:00 a.m. – 12:00 p.m.
State Capitol
Rooms 310
210 Capitol Avenue
Hartford, CT 06106

COUNCIL MEMBERS	CREC ATTENDEES
Jackie Blea - Avon	Greg Florio –Executive. Director - CREC
Donald Harris – Bloomfield	Sandy Cruz-Serrano -CREC
Chris Davey - Bolton	Tim Sullivan – Superintendent of Magnet Schools CREC
Christopher Wilson - Bristol	Aura Alvarado – Communications - CREC
Julie Thompson - Glastonbury	Amy Karwan – Director, Resource Group - CREC
Merrill Gay – New Britain	Regina Terrell – Human Resources - CREC
Becky Tyrrell - Plainville	
Meg Scata - Portland	
Laurie Boske – Rocky Hill	
Lydia Tedone - Simsbury	
Bobbie Granato-Hughes - Wethersfield	
David Furie - Windsor	

I. CALL TO ORDER and APPROVAL of MINUTES

A. 1/15/2020 Council Meeting

MOTION: Motion to approve the January 15, 2020 minutes made Lydia Tedone, seconded Chris Davey, and passed unanimously.

II. PUBLIC PARTICIPATION**III. PRESENTATIONS to COUNCIL****IV. COMMITTEE REPORTS****V. CONSENT AGENDA****VI. EXECUTIVE DIRECTOR'S REPORT****VII. COUNCIL CHAIR'S REPORT**

Chris Wilson encouraged Council Members on Council Meeting participation. He also reminded council members about the homework assignment he spoke about in the January's council meeting referring to the CAFR Report and their individual districts. Email will be sent out with the CAFR report to council members email.

VIII. DELIBERATED ACTION

A. New Business

1. RPIP RESC Alliance Transportation Grant 2020 (Attachment A)

MOTION: Motion to approve Deliberated Action RPIP RESC Alliance Transportation Grant 2020 was made by Merrill Gay, and by seconded Becky Tyrrell, and passed unanimously to endorse to proceed in exploring the grant.

B. Old Business

VIII. REPORTS**IX. COUNCIL COMMENTS**

There was a discussion about delayed school start times and will be brought up for discussion at a future meeting. Also Vernon council member will need to be appointed.

X. ADJOURNMENT

Motion: Motion made by Merrill Gay and seconded by Chris Wilson passed unanimously to adjourn the council meeting at 10:02 am.

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Attachment A

Connecticut State Department of Education Addendum to Agreement for Child Nutrition Programs (ED-099) Healthy Food Certification Statement; 2020-21

Background

Requirement for Annual HFC Statement

C.G.S. Section 10-215f requires that each local board of education or governing authority for all Connecticut public school districts participating in the National School Lunch Program (NSLP) must **take action annually** to certify whether all food items sold to students separately from reimbursable meals will or will not meet the CNS. Public schools include all public schools, regional educational service centers, the Connecticut Technical High School System, charter schools, interdistrict magnet schools, and endowed academies.

For school year 2020-21, the HFC period is July 1, 2020, through June 30, 2021. All public school districts participating in the NSLP must submit the online Healthy Food Certification Statement (Addendum to Agreement for Child Nutrition Programs (ED-099)) by July 1, 2020. The vote by the board of education or governing authority on whether to participate in HFC must occur by July 1, 2020, or the district is ineligible for HFC during school year 2020-21.

RECOMMENDED ACTION: Authorize the administration to execute the Connecticut State Department of Education Addendum to Agreement for Child Nutrition Programs (ED-099) Healthy Food Certification Statement; 2020-21 by agreeing to the below:

- 1) Pursuant to C.G.S. Section 10-215f, the board of education or governing authority certifies that all food items offered for sale to students in the schools under its jurisdiction, and not exempted from the Connecticut Nutrition Standards published by the Connecticut State Department of Education, will comply with the Connecticut Nutrition Standards during the period of July 1, 2020, through June 30, 2021. This certification shall include all food offered for sale to students separately from reimbursable meals at all times and from all sources, including but not limited to school stores, vending machines, school cafeterias, culinary programs, and any fundraising activities on school premises sponsored by the school or non-school organizations and groups.
- 2) The board of education or governing authority will allow the sale to students of food items that do not meet the Connecticut Nutrition Standards provided that the following conditions are met: 1) the sale is in connection with an event occurring after the end of the regular school day or on the weekend; 2) the sale is at the location of the event; and 3) the food items are not sold from a vending machine or school store. An “event” is an occurrence that involves more than just a regularly scheduled practice, meeting, or extracurricular activity. For example, soccer games, school plays, and interscholastic debates are events but soccer practices, play rehearsals, and debate team meetings are not. The “regular school day” is the period from midnight before to 30 minutes after the end of the official school day. “Location” means where the event is being held, and must be the same place as the food sales.

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Attachment B

Entitlement Grants: 2019-2020
Special Revenue Fund and General Fund
Division of Choice Programs

CREC has been awarded the following federal entitlement grants through the State Department of Education:

- Title I, Regular Part A *Improving Basic Programs Operated By Local Educational Agencies*
- Title II, Part A *Teachers and Principal Training & Recruitment*
- Title III, Part A *English Language Acquisition and Language Enhancement*
- Title IV, Part A *Student Support and Academic Enrichment*

Title I – Regular Part A funds are used, primarily, to provide supplemental instruction in literacy, math and science to students who are failing or at risk of failing. Funds are used for teacher professional development and for scientifically-based research intervention strategies and materials, computer-based literacy and math programs.

Title II – Part A funds are used for facilitators and mentors working with magnet school teachers in the Teaching Evaluation and Mentoring Program (TEAM) and workshops for teachers to create individualized plans for struggling students.

Title III – Part A funds are used to provide direct services to students and consultation services to staff in CREC magnet schools and other school districts. This is a consortium grant managed by CREC. Districts awarded less than \$10,000 must enter a consortium.

Title IV – Part A funds are used to provide every student with a well-rounded education, safe and healthy school environments, and technology that improves academic achievement.

Revenue:

SDE Grants	Title I-A	\$3,581,252
	Title II-A	405,094
	Title III-A	216,934
	Title IV-A	263,181
		<hr/> \$4,466,461

Staffing:

Transfer out 20.80 support staff positions
Transfers in 7.00 other non-certified positions

RECOMMENDED ACTION:

- (1) Adopt a 2019-2020 Entitlement Grants budget of \$4,466,461 and open appropriate account with revenue as set forth above
- (2) Transfer out 20.8 support staff positions bringing the current roster to 5.20 ftes.
- (3) Transfer in 7.00 other non-certified positions bringing the current roster to 19.00 ftes.

(Budget on Reverse)

Entitlement Grants: 2019-2020
Special Revenue Funds and General Funds
Division of Choice Programs

	<u>2018-2019</u>	<u>2019-2020</u>
<u>Salaries</u>	\$1,708,142	\$1,767,707
101 Certified Administrative (1.50)	\$182,239	\$189,000
102 Other Certified (1.00)	115,873	105,000
123 Support Staff (5.20)	679,791	230,688
129 Other Non-Certified (19.00)	530,776	1,092,692
139 Other Temporary	199,463	150,327
<u>Benefits</u>	346,558	543,975
210 Health Insurance	156,946	333,750
220 FICA	112,367	131,986
250 Unemployment Comp.	10,249	8,047
260 Workers' Comp.	22,206	21,850
270 Retirement Benefits	44,791	48,342
<u>Professional/Tech Services</u>	552,184	689,917
311 CREC Supervision	82,925	81,449
312 CREC Support	82,925	81,450
320 Professional Education Consultant	225,515	320,118
322 External Staff Development	150,756	198,562
32210 CREC Staff Development	5,063	3,338
341 External Staffing	5,000	5,000
<u>Other Services</u>	478,911	554,423
519 Pupil Transportation	185,610	207,485
591 Workshop Expense	8,600	15,167
59101 Parent Workshop	5,000	31,000
592 Other Purchased Services	279,701	300,771
<u>Supplies</u>	881,941	897,814
611 Instructional Supplies	777,869	790,240
614 Other Materials & Supplies	13,000	13,000
617 Pupil Incentives	10,000	10,000
643 Computer Software	81,072	84,574
<u>Equipment</u>	225,760	12,000
735 Equipment <\$1,000	225,760	12,000
<u>Other Objects</u>	3,790	625
810 Dues and Fees	3,790	625
 Total	 \$4,197,285	 \$4,466,461

Distribution by Fund

152	Montessori Magnet	\$153,417	166	Reggio Magnet	128,212
153	Glastonbury-East Hartford Magnet	182,025	167	Academy of Science & Innovation	222,408
154	Academy of Aerospace MS/HS	144,096	168	Discovery Academy	161,405
155	Museum Academy	153,000	169	Ana Grace Academy Elementary	135,336
156	Metropolitan Learning Center	236,252	170	Greater Htfd Arts Academy MS	164,470
157	Greater Htfd Arts Academy HS	169,442	172	Academy of Aerospace Elementary	192,689
159	University of Hartford Magnet	186,186	31801	Title II-A	405,094
161	Civic Leadership HS (formerly PSA)	174,726	31713	Title III-A	216,934
162	Two Rivers Middle Magnet	223,886	31802	Title IV-A	263,181
165	International Magnet	130,000	318	Central Magnet Office - Title I	823,702
				Total	\$4,466,461

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Attachment D

CREC Wide Area Network: 2020-2021
Internal Service Fund

The purpose of the CREC Wide Area Network Internal Service Fund is to centralize CREC-wide technology costs, and then charge out those costs to the internal users of the service. The centralized costs include the following:

- Technology support at the program level (LAN)
- Network management and operations support (WAN)
- Data and Voice internal connectivity costs
- Licensing for all operational software
- Internet connectivity for all CREC programs
- Telecommunications internal operational support
- Co-location services for financial and student management
- Central voice mail and email services
- Web Management

CREC actively seeks and receives E-rate reimbursement on eligible cost services. These federally-funded reimbursements are used to offset final costs to this program. Technology services provided to districts are also included in this program.

Revenue:

Internal Charges	\$3,081,627
Universal Service Fund Reimbursement	171,000
Provision of Services	168,000
	<hr/>
	\$3,420,627

Staffing:

Transfer in 1.00 non-certified administrative position

Delete 0.50 other non-certified position

RECOMMENDED ACTION:

- (1) Adopt a 2020-2021 CREC Wide Area Network program budget of \$3,420,627 and open an appropriate account with revenue as set forth above.
- (2) Transfer in 1.00 non-certified administrative position bringing the current roster to 2.00 ftes.
- (3) Delete 0.50 other non-certified position bringing the current roster to 15.60 ftes.

(Budget on Reverse)

CREC Wide Area Network: 2020 - 2021

Internal Service Fund # 800

	<u>2019 - 2020</u>	<u>2020 - 2021</u>
<u>Salaries</u>	\$1,748,949	\$1,876,550
121 Non-Certified Administrative (2.00)	\$130,560	\$286,129
123 Support Staff (5.00)	244,390	247,315
129 Other Non-Certified (15.60)	1,373,999	1,293,106
139 Other Temporary	-	50,000
<u>Benefits</u>	506,237	542,489
210 Health Insurance	276,250	299,450
220 FICA	133,795	143,556
250 Unemployment Comp.	8,745	7,506
260 Workers' Comp.	22,736	24,395
270 Retirement Benefits	64,711	67,582
<u>Professional/Tech Services</u>	62,763	62,325
322 External Staff Development	5,000	2,500
32210 CREC Staff Development	2,763	2,825
333 Other Consultants	55,000	57,000
<u>Property Services</u>	53,250	60,794
44110 Operating Facility/Rent-Internal	53,250	60,794
<u>Purchased Services</u>	740,751	766,319
522 Liability Insurance	6,474	6,828
532 Telephone	209,600	167,600
581 Travel	3,000	1,600
591 Workshop Expenses	-	1,000
592 Other Purchased Services*	521,677	589,291
<u>Supplies</u>	1,000	1,200
616 Office Supplies	1,000	1,000
643 Computer Software Instructional	-	200
<u>Equipment</u>	130,500	110,500
733 Equipment > \$1,000	130,500	109,000
739 Software	-	1,500
<u>Other Objects</u>	500	450
810 Dues & Fees	500	450
Total	<u>\$3,243,950</u>	<u>\$3,420,627</u>

* Includes Microsoft license agreements, webmaster services, miscellaneous software, router maintenance agreements, service contracts and internet circuits through AT&T.

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Attachment E

Audit Required Budget Authorizations: 2020-2021
Internal Service Fund

CREC uses several internal service fund accounts to receive and disburse funds. Our auditors require that the CREC Council, formally, authorize these accounts.

		<u>Budget</u> <u>2019-2020</u>	<u>Budget</u> <u>2020-2021</u>
Employee Benefits	Health, Life, Disability insurance and other benefits from this source,	\$39,000,000	\$39,500,000
Unemployment Compensation	Unemployment claims funded from this source.	\$650,000	\$650,000
Plan Employer Contributions 403B	Employer contributions funded from this source.	\$2,300,000	\$2,300,000
Workers' Compensation	Workers' Compensation claims funded from this source.	\$2,300,000	\$2,300,000

RECOMMENDED ACTION: Adopt a budget for the above accounts for 2020-2021 in order to receive and disburse funds in accordance with CREC Council action.

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Attachment F

Internal Staff Development: 2020-2021
Internal Service Fund

The purpose of Internal Staff Development is to provide high quality, ongoing staff development that is current and relevant. It is critical that professional staff remain abreast of the information and research about educational strategies and practices, and that all staff are provided with opportunities to develop skills that enhance their performance and overall effectiveness. Internal Staff Development also funds training for staff based on statutory requirements, identified needs, and CREC's strategic plan. This program also supports activities associated with Fallstaff, monthly orientation sessions for new CREC employees, and the annual Teacher Academy program. Each CREC program budget includes funding for a portion of the costs of staff development.

Revenue:

Internal Charges	\$250,000
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Staffing:

No action necessary

RECOMMENDED ACTION: Adopt a 2020-2021 Internal Staff Development program budget of \$250,000 and open an appropriate account with revenue as set forth above.

(Budget on Reverse)

Internal Staff Development: 2020 - 2021
Internal Service Fund #805

	<u>2019 - 2020</u>	<u>2020 - 2021</u>
<u>Salaries</u>	\$72,664	\$77,000
121 Non- Certified Adminstrative (0.15)	\$19,200	\$24,000
129 Other Non-Certified (1.20)	42,464	45,000
139 Other Temporary	11,000	8,000
<u>Benefits</u>	25,834	27,505
210 Health Insurance	16,875	17,888
220 FICA	5,567	5,891
250 Unemployment Insurance	308	276
260 Worker's Comp	802	897
270 Retirement Benefits	2,282	2,553
<u>Professional/Tech Services</u>	64,369	40,709
314 Computer Services	700	700
320 Professional Education Consultant	14,000	6,000
32210 CREC Staff Development	169	169
333 Other Consultants	49,500	33,840
<u>Other Services</u>	86,323	102,286
51901 Field Trips	3,650	6,000
522 Liability Insurance	323	302
550 Printing	2,700	1,200
551 Copying	3,400	1,900
591 Workshop Expenses	72,750	91,384
592 Other Purchased Services	3,500	1,500
<u>Supplies</u>	6,000	2,500
611 Instructional Supplies	1,500	1,000
616 Office Supplies	2,500	1,000
641 Text/Workbooks	2,000	500
Total	\$255,190	\$250,000

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Attachment G

Theater of the Performing Arts: 2020-2021
Enterprise Fund #702
Division of Choice Programs

The Greater Hartford Academy of the Arts Theater, located at the Learning Corridor, generates revenue through the sale of tickets for performances given by visiting artists and theater rentals to outside groups.

	<u>2019 - 2020</u>	<u>2020 - 2021</u>
<u>Salaries</u>	\$69,184	\$70,459
129 Other non-certified (0.45)	\$50,984	\$52,259
139 Other Temporary	18,200	18,200
<u>Benefits</u>	14,049	14,485
210 Health Insurance	5,625	5,963
220 FICA	5,293	5,390
250 Unemployment Comp.	346	282
260 Workers' Comp.	899	916
270 Retirement Benefits	1,886	1,934
<u>Professional/Tech Services</u>	3,876	3,856
311 CREC Supervision	1,910	1,900
312 CREC Support	1,910	1,900
32210 CREC Staff Development	56	56
<u>Property Services</u>	500	500
442 Equipment Rental	500	500
<u>Other Services</u>	6,691	4,198
522 Liability Insurance	191	198
592 Other Purchased Services	6,500	4,000
<u>Supplies</u>	5,100	5,902
613 Maintenance Supplies	100	100
614 Other Materials & Supplies	3,000	3,802
616 Office Supplies	2,000	2,000
Totals	\$99,400	\$99,400

Revenue:
Provision of Services \$99,400

Staffing:
No action necessary

RECOMMENDED ACTION:
Adopt a 2020-2021 Theater of the Performing Arts program budget of \$99,400 and open an appropriate account with revenue as set forth above.

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Attachment I

Central Office Facility Cost Center: 2020 – 2021
General Fund

The Central Office Facility Cost Center budget reflects operating costs for 111 Charter Oak Avenue, including the café, 147 Charter Oak Avenue and 55 Van Dyke in Hartford. The operating costs are inclusive of costs for reception, copy center, custodial services, conference facilities, security services and utility costs.

Revenue:

Program Charges \$1,722,025

Staffing:

Transfer in 2.43 support staff positions
Transfer out 0.70 other non-certified position

RECOMMENDED ACTION:

- (1) Adopt a 2020-2021 Central Office Facility Cost Center budget of \$1,722,025 and open an appropriate account with revenue as set forth above.
- (2) Transfer in 2.43 support staff positions bringing the current roster to 4.43 ftes.
- (3) Transfer out 0.70 other non-certified position bringing the current roster to 2.42 ftes.

(Budget on Reverse)

Central Office Facility Cost Center: 2020-2021

General Fund # 134

	<u>2019-2020</u>	<u>2020 - 2021</u>
<u>Salaries</u>	\$302,335	\$379,761
123 Support Staff (4.43)	\$88,777	\$178,936
129 Other Non-Certified (2.42)	184,058	179,825
139 Other Temporary	29,500	21,000
<u>Benefits</u>	102,666	139,545
210 Health Insurance	64,000	90,763
220 FICA	23,129	29,052
250 Unemployment Comp.	1,512	1,519
260 Workers' Comp.	3,930	4,937
270 Retirement Benefits	10,095	13,274
<u>Professional/Tech Services</u>	22,140	33,113
314 Computer Services	-	6,057
32210 CREC Staff Development	640	856
333 Other Consultants	5,000	15,000
341 External Staffing	15,000	10,000
343 Auto Repair	1,500	1,200
<u>Property Services</u>	1,073,450	776,720
411 Safety & Security	316,000	208,000
423 Custodial Service	269,700	228,000
430 Maintenance & Repair	123,500	105,500
441 Operating Facility/Rent	182,250	-
44110 Operating Facility/Rent - Internal	15,000	16,120
442 Equipment Rental	26,000	11,000
450 Remodel/Renovation	50,000	100,000
490 Other Property Services	90,500	107,500
491 Real Estate Taxes	500	600
<u>Other Services</u>	85,006	77,536
521 Property Insurance	10,350	10,350
522 Liability Insurance	3,956	3,436
523 Auto Insurance	600	250
531 Postage	30,000	30,150
532 Telephone	28,525	15,600
550 Printing	2,450	5,000
515 Copying	25	-
581 Travel	200	150
591 Workshop Expenses	900	2,200
592 Other Purchased Services	8,000	10,400
<u>Supplies</u>	374,300	294,750
613 Maintenance Supplies	43,500	35,500
614 Other Materials & Supplies	12,000	8,500
615 Medical Supplies	3,350	-
616 Office Supplies	8,250	7,250
620 Utilities/Energy	260,000	198,000
626 Transportation Supplies	200	500
630 Food Services	47,000	45,000
<u>Property</u>	19,500	20,000
733 Equipment > \$1,000	15,000	11,000
735 Equipment < \$1,000	4,500	9,000
<u>Other</u>	2,300	600
810 Dues and Fees	2,300	600
Total	\$1,981,697	\$1,722,025

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Attachment J

Learning Corridor Campus: 2020 – 2021
General Fund

The Learning Corridor is a 16-acre campus located in Hartford, CT. It has 350,000 square feet of facility space and houses three magnet schools; Montessori Magnet School (CREC), Greater Hartford Academy of the Arts (CREC) and the Hartford Magnet Trinity College Academy (Hartford Public Schools). The campus also has a Commons Building (cafeteria, office, gymnasium and pool), a theater, and a parking garage. CREC manages the campus for the City of Hartford.

Revenue:

CREC magnet schools' occupancy charges	\$3,248,845
Hartford magnet school's occupancy charges	<u>950,000</u>
	\$4,198,845

Staffing:

No action necessary

RECOMMENDED ACTION: Adopt a 2020-2021 Learning Corridor Campus budget of \$4,198,845 and open an appropriate account with revenue as set forth above.

(Budget on Reverse)

The Learning Corridor Campus: 2020 - 2021
General Fund #150

	<u>2019-2020</u>	<u>2020-2021</u>
<u>Salaries</u>	\$66,055	\$67,300
129 Other Non-Certified (0.75)	\$64,055	\$67,300
139 Other Temporary	2,000	-
<u>Benefits</u>	18,081	18,814
210 Health Insurance	9,375	9,938
220 FICA	5,053	5,148
250 Unemployment Comp.	330	269
260 Workers' Comp.	859	875
270 Retirement Benefits	2,370	2,490
32210 CREC Staff Development	94	94
<u>Property Services</u>	2,127,000	2,325,000
411 Safety & Security	522,000	545,000
423 Cleaning Service	1,025,000	1,080,000
430 Maintenance & Repairs	275,000	375,000
450 Remodel/Renovation	20,000	20,000
490 Other Property Services	285,000	305,000
<u>Other Services</u>	59,831	56,081
521 Property Insurance	32,000	32,000
522 Liability Insurance	7,731	8,381
532 Telephone	20,000	15,500
581 Travel	100	200
<u>Supplies</u>	1,590,300	1,725,300
613 Maintenance Supplies	50,000	55,000
616 Office Supplies	300	300
620 Utilities/Energy	1,540,000	1,670,000
<u>Equipment</u>	10,000	5,000
733 Equipment >\$1,000	10,000	3,000
735 Equipment <\$1,000	-	2,000
<u>Other Objects</u>	2,250	1,350
810 Dues & Fees	2,250	1,350
 Total	 <hr/> \$3,873,517	 <hr/> \$4,198,845

Capitol Region Education Council**2019 - 2020 Approved Operating Budgets (through 2/20/2020 Council Action) as compared to 2018 - 2019 Approved Operating Budgets**

					2017-2018	2018-2019	Date of	2019-2020	2019-2020
					Approved	Approved	Approval	Approved	vs.
					Amount	Amount	Date	Amount	2018-2019
Fund									
Program #	Type	Division	Program		Amount	Amount	Date	Amount	\$ change
1	101	GF	LDR	Executive Office	\$639,836	\$450,018	5/15/2019	\$453,315	\$3,297
2	103	GF	LDR	Office of Finance and Operations	4,102,824	4,547,599	5/15/2019	4,730,363	182,764
3	104	GF	LDR	Human Resources office	1,185,233	1,131,621	5/15/2019	1,127,809	(3,812)
4	105	GF	LDR	Communication Office	1,034,073	977,329	5/15/2019	933,664	(43,665)
5	106	GF	SS	Student Services	499,937	501,246	5/15/2019	553,866	52,620
6	109	GF	G&D	Grants Office	221,029	206,933	5/15/2019	207,573	640
7	112	GF	Choice	Interdistrict Grants Office	19,199	a.		a.	-
8	120	GF	SS	Made in the Shade	52,063	52,045	5/15/2019	49,821	(2,224)
9	121	GF	SS	Minority Teacher Recruiting	315,000	a.		a.	-
10	122	GF	SS	Soundbridge	7,058,888	6,495,168	5/15/2019	5,557,356	(937,812)
11	124	GF	SS	River Street School (RSS)	30,531,151	30,795,486	6/19/2019	32,246,374	1,450,888
12	125	GF	SS	Integrated Program Models (IPM)	3,138,608	3,129,240	6/19/2019	3,107,161	(22,079)
13	128	GF	SS	Lincoln Academy	620,170	488,095		a.	(488,095)
14	129	GF	SS	Farmington Valley Diagnostic Center	1,089,460	1,139,112	5/15/2019	1,133,263	(5,849)
15	130	GF	SS	Polaris Center	5,477,355	5,441,737	5/15/2019	4,898,793	(542,944)
16	132	GF	SS	STRIVE	450,126	457,111	5/15/2019	461,004	3,893
17	134	GF	OTH	Central Office Facility Cost Center	2,134,641	1,687,730	4/17/2019	1,981,697	293,967
18	138	GF	T&L	Reading Recovery	25,991	30,000		a.	(30,000)
19	150	GF	OTH	Learning Corridor Campus	3,810,400	4,100,388	4/17/2019	3,873,517	(226,871)
20	151	GF	Choice	Transportation Services	5,106,594	5,060,037	5/15/2019	4,945,671	(114,366)
21	152	GF	Choice	Montessori Magnet School	6,090,887	6,477,289	6/19/2019	6,590,460	113,171
22	153	GF	Choice	Glastonbury/East Hartford Magnet School	6,690,856	6,920,758	6/19/2019	7,619,892	699,134
23	154	GF	Choice	Academy of Aerospace and Engineering	13,204,465	12,981,712	6/19/2019	12,749,535	(232,177)
24	155	GF	Choice	Museum Academy	7,631,829	7,748,783	6/19/2019	8,643,995	895,212
25	156	GF	Choice	Metropolitan Learning Center Magnet School	12,633,105	13,550,435	6/19/2019	13,016,956	(533,479)
26	157	GF	Choice	Greater Hartford Academy of the Arts (GHAA)	13,169,183	13,367,674	6/19/2019	12,956,542	(411,132)

Capitol Region Education Council**2019 - 2020 Approved Operating Budgets (through 2/20/2020 Council Action) as compared to 2018 - 2019 Approved Operating Budgets**

					2017-2018	2018-2019	Date of	2019-2020	2019-2020
					Approved	Approved	Approval	Approved	vs.
					Amount	Amount	Date	Amount	2018-2019
Fund									
Program #	Type	Division	Program		Amount	Amount	Date	Amount	\$ change
27	158	GF	Choice	Center for Creative Youth (CCY)	528,072	319,585		a.	(319,585)
28	159	GF	Choice	University of Hartford Magnet School (UHMS)	8,190,532	9,779,805	6/19/2019	8,370,507	(1,409,298)
29	160	GF	Choice	Magnet School Cost Center	33,444,855	31,394,759	6/19/2019	34,671,061	3,276,302
30	161	GF	Choice	CREC's Civic Leadership High School(PSA)	9,669,138	8,268,607	6/19/2019	7,994,674	(273,933)
31	162	GF	Choice	Two Rivers Magnet Middle School	10,393,565	10,873,025	6/19/2019	11,325,642	452,617
32	164	GF	Choice	School Transportation Management Services International Magnet School for Global	21,450,000	21,600,000	6/19/2019	22,032,000	432,000
33	165	GF	Choice	Citizenship	6,782,607	6,862,837	6/19/2019	7,403,956	541,119
34	166	GF	Choice	Reggio Magnet School of the Arts	7,301,942	7,555,900	6/19/2019	7,930,344	374,444
35	167	GF	Choice	Academy of Science and Innovation	13,081,947	12,851,761	6/19/2019	12,183,297	(668,464)
36	168	GF	Choice	Discovery Academy	7,016,562	7,282,984	6/19/2019	7,795,767	512,783
37	169	GF	Choice	Ana Grace Academy of the Arts Magnet School Greater Hartford Academy of the Arts Middle	8,960,740	8,290,838	6/19/2019	8,111,914	(178,924)
38	170	GF	Choice	School	7,397,491	6,973,193	6/19/2019	7,335,424	362,231
39	171	GF	Choice	Two Rivers Magnet High School Academy of Aerospace and Engineering	301,500	a.		a.	-
40	172	GF	Choice	Elementary Magnet Sch	7,077,463	7,777,343	6/19/2019	8,258,946	481,603
General Fund sub-total					\$268,529,317	\$267,568,183		\$271,252,159	\$3,683,976
1	30100	SR	Choice	Project Prevent			11/20/2019	\$802,275	\$802,275
2	30201	SR	Choice	Interdistrict Anytown Leadership Institute	a.	\$41,000		0	(\$41,000)
3	30208	SR	Choice	Discovery Center	a.	100,000		0	(100,000)
4	303	SR	CE	Project PACT	33,472	33,657		a.	(33,657)
5	304	SR	CE	Sheff Technical Services Agreement	2,184,500	2,033,287	4/17/2019	2,064,994	31,707
6	305	SR	SS	SDE Early Childhood Program	175,000	242,512	6/19/2019	208,780	(33,732)
7	306	SR	Choice	Magnet Schools Assistance Program	3,089,295	3,920,621	6/19/2019	4,459,153	538,532
8	307	SR	TABS	Special Services Support Team	2,351,692	a.		a.	-

Capitol Region Education Council**2019 - 2020 Approved Operating Budgets (through 2/20/2020 Council Action) as compared to 2018 - 2019 Approved Operating Budgets**

					2017-2018	2018-2019	Date of	2019-2020	2019-2020
					Approved	Approved	Approval	Approved	vs.
					Amount	Amount	Date	Amount	2018-2019
<u>Program #</u>	<u>Fund</u>	<u>Type</u>	<u>Division</u>	<u>Program</u>	<u>Amount</u>	<u>Amount</u>	<u>Date</u>	<u>Amount</u>	<u>\$ change</u>
9	308	SR	Choice	21st Century Learning Centers Before-and-After School	304,594	299,293	9/18/2019	142,500	(156,793)
10	310	SR	CRG	Connecticut Technical High School System Related Services	1,034,607	958,200	4/17/2019	954,718	(3,482)
11	31001	SR	TABS	REACT - Regional Educational Assessment Consultation Team	3,161,149	a.		a.	-
12	311	SR	TABS	CT Technical High Schools Events Management	596,709	94,170		a.	(94,170)
13	313	SR	CE	Youth Learning & Employment Program	171,200	a.		a.	-
14	315	SR	Choice	Capitol Region Choice Program Developing Tomorrow's	15,784,313	14,397,117	6/19/2019	15,003,665	606,548
15	316	SR	CE	Professionals/Perkins/Financial Literacy	207,906	177,013	5/15/2019	163,693	(13,320)
16	317	SR	CRG	Supplemental Services	737,434	582,701	5/15/2019	459,884	(122,817)
17	318	SR	OTH	Entitlement Grants	691,750	1,142,455		0	(1,142,455)
18	326	SR	SS	Impact Academy	150,000	200,000	6/19/2019	370,030	170,030
19	330	SR	CE	Employment & Training Services	812,140	621,861	5/15/2019	440,862	(180,999)
20	331	SR	CE	Youth Service Programs	1,098,500	1,252,245	5/15/2019	861,500	(390,745)
21	332	SR	SS	Parenting Support Services	131,822	132,122		a.	(132,122)
22	335	SR	SS	Early Education	2,294,303	2,307,901	6/19/2019	829,401	(1,478,500)
23	338	SR	OTH	CT Office of Early Childhood Education	1,794,311	3,054,756	5/15/2019	3,052,912	(1,844)
24	345	SR	SS	Early Intervention Birth to Three Services	1,952,747	1,972,190	5/15/2019	1,903,598	(68,592)
25	349	SR	CRG	Dept. of Corrections - Professional Development & GED Testing	53,741	54,000	5/15/2019	25,568	(28,432)
26	350	SR	CE	Community Education	499,455	356,500		a.	(356,500)
27	352	SR	CE	Statewide Family Engagement Center	a.	987,624	5/15/2019	987,624	-
Special Revenue Fund sub-total					\$39,310,640	\$34,961,225		\$32,731,157	(\$2,230,068)
1	501	CP	OTH	CREC's Civic Leadership High School(PSA)	\$2,623,719	\$1,090,904		a.	(\$1,090,904)

Capitol Region Education Council**2019 - 2020 Approved Operating Budgets (through 2/20/2020 Council Action) as compared to 2018 - 2019 Approved Operating Budgets**

				2017-2018	2018-2019	Date of	2019-2020	2019-2020	
				Approved	Approved	Approval	Approved	vs.	
				Amount	Amount	Date	Amount	2018-2019	
<u>Program #</u>	<u>Fund</u>	<u>Type</u>	<u>Division</u>	<u>Program</u>	<u>Amount</u>	<u>Amount</u>	<u>Date</u>	<u>Amount</u>	<u>\$ change</u>
2	502	CP	OTH	International Magnet School for Global Citizenship	100,000	a.		a.	-
3	503	CP	OTH	Reggio Magnet School of the Arts	100,000	a.		a.	-
4	505	CP	OTH	Academy of Science and Innovation (formerly Medical Professions and Teacher Preparation) Academy	5,963,324	2,850,217		a.	(2,850,217)
5	507	CP	OTH	Academy of Aerospace and Engineering	2,290,512	925,237		a.	(925,237)
6	508	CP	OTH	Museum Academy	10,571,779	1,476,802		a.	(1,476,802)
7	509	CP	OTH	Discovery Academy	3,138,260	672,942		a.	(672,942)
8	512	CP	OTH	Ana Grace Academy of the Arts, formerly Two Rivers Magnet High School	7,554,607	18,292,523	5/15/2019	58,540,221	40,247,698
9	513	CP	OTH	Academy of Aerospace and Engineering Elementary	28,524,782	38,008,577	5/15/2019	19,590,355	(18,418,222)
Capital Projects Fund sub-total					\$60,866,983	\$63,317,202		\$78,130,576	\$14,813,374
1	701	EF	Choice	Montessori Training Center of New England	1,624,982	1,241,194	6/19/2019	\$1,289,697	\$48,503
2	702	EF	Choice	Learning Corridor Theater	95,800	99,600	4/17/2019	99,400	(200)
3	704	EF	OTH	Office for Regional Efficiencies & Cooperative Purchasing	735,568	a.		a.	-
4	705	EF	OTH	Regional Fingerprinting Services	190,114	198,145	3/20/2019	133,085	(65,060)
5	735	EF	DART	Data Analysis, Research and Technology	574,200	a.		a.	-
6	738	EF	T&L	School Improvement Center	1,943,607	a.		a.	-
7	750	EF	CE	Adult Training & Development Network of Connecticut	314,740	349,500	5/15/2019	351,317	1,817
8	760	EF	OTH	Construction Services	2,301,915	1,786,930	5/15/2019	1,164,888	(622,042)

Capitol Region Education Council

2019 - 2020 Approved Operating Budgets (through 2/20/2020 Council Action) as compared to 2018 - 2019 Approved Operating Budgets

					2017-2018	2018-2019	Date of	2019-2020	2019-2020
					Approved	Approved	Approval	Approved	vs.
					Amount	Amount	Date	Amount	\$ change
	Fund								
Program #	Type	Division	Program						
9	770	EF	CRG	Resource Group		4,143,430	5/15/2019	8,373,729	4,230,299
10	775	EF	CRG	Brokered Services		3,854,400		a.	(3,854,400)
11	780	EF	CRG	Non-Instructional Services		422,000		a.	(422,000)
Enterprise Fund					7,780,926	12,095,199		11,412,116	(683,083)
GRAND TOTAL					<u>\$376,487,866</u>	<u>\$377,941,809</u>		<u>\$393,526,008</u>	<u>\$15,584,199</u>

SUMMARY by FUND TYPE

40	100's	General Fund	\$268,529,317	\$267,568,183	\$271,252,159	\$3,683,976
27	300's	Special Revenue Fund	39,310,640	34,961,225	32,731,157	(2,230,068)
11	700's	Enterprise Fund	7,780,926	12,095,199	11,412,116	(683,083)
78		Totals Without Construction	<u>\$315,620,883</u>	<u>\$314,624,607</u>	<u>\$315,395,432</u>	<u>\$770,825</u>

- a. Do not anticipate current year Council action.
- b. Anticipate current year Council action.

CREC
Council Meeting
3/18/20

Attachment L

Leadership Budget 2020-2021

The Capitol Region Education Council Leadership Budget is presented to the CREC Council at the March meeting for first review and modification, if necessary. The Leadership Budget is adopted at the CREC Council Annual Meeting in May.

Composition:

The CREC Leadership Budget represents the administrative and infrastructure costs associated with the management and operation of CREC's direct service programs. A primary goal of the leadership budget is to minimize costs to CREC's districts. The 2020 - 2021 Leadership Budget is \$7,874,335 and is \$421,611 or 5.7% more than the previous year's budget. A large part of the increase is due to the addition of an Equity Officer and annual increases of 2.5%. The budgets below comprise the leadership budget:

1. Executive Office
2. Office of Finance and Operations
3. Human Resources
4. Communications Office
5. Grants Office

Funding Sources:

Support for this budget is derived from the following sources:

1. Membership Dues
2. Interest Income
3. Supervision and Support Revenue

2020-2021 Leadership Budget Highlights:

1. Containment of the Leadership Budget, typically, within a range of 1.5% - 3% of the total CREC budget. This year's Leadership Budget represents 2% of the total CREC budget and 2.5% without capital projects.
2. Continued infrastructure support of Executive Offices, Office of Finance and Operations (including Business Services, Facilities & Operations), Human Resources, Communications and the Grants Office. The budget has a net increase of 1.29 FTEs.
3. An ongoing consideration in the Leadership Budget is the support and management of growth of direct services. The CREC operating budget is over \$393 million and the workforce is approximately 2,350 employees.

Leadership Budget Overview
2019-20 Approved Budget Vs. 2020-21 Requested Budget

<u>Expenditure Summary:</u>	2019-20	2020-21	Increase / (Decrease)	
	Approved	Requested	\$ Amount	%
Executive Office	\$ 453,315	\$ 468,615	\$ 15,300	3.4%
Office of Finance and Operations	4,730,363	4,852,937	122,574	2.6%
Human Resources Office	1,127,809	1,392,798	264,989	23.5%
Communications Office	933,664	955,854	22,190	2.4%
Grants Office	207,573	204,131	(3,442)	-1.7%
Total Expenditures	\$ 7,452,724	\$ 7,874,335	\$ 421,611	5.7%

<u>Revenue Summary:</u>	2019-20	2020-21	Increase (Decrease)	
	Approved	Requested	\$ Amount	%
Local Revenue:				
Membership Dues	\$ 28,000	\$ 28,000	\$ -	0.0%
Interest & Other Income	100,000	200,000	100,000	100.0%
Supervision	3,662,362	3,823,167	160,805	4.4%
Support	3,662,362	3,823,168	160,806	4.4%
State Revenue:				
10-66 Grant - Unrestricted	-	-	-	
Total Revenue	7,452,724	7,874,335	421,611	5.7%
Surplus / (Deficit)	\$ -	\$ -	\$ -	0.0%

TOTAL LEADERSHIP BUDGET REQUEST
2019-20 Approved Budget Vs. 2020-21 Requested Budget

Code	Description	2019-20		2020-21		Increase / (Decrease)		
		Approved	FTE	Requested	FTE	\$ Amount	FTE	%
<u>100</u>	<u>SALARIES</u>	\$ 4,742,655		\$ 5,085,599		\$ 342,944		7.2%
	101 Administration	283,388	1.00	290,075	1.00	6,687	0.00	2.4%
	121 Non-Certified Admin.	1,443,396	9.15	1,663,367	10.15	219,971	1.00	15.2%
	123 Support Staff	971,428	19.00	1,012,583	19.00	41,155	0.00	4.2%
	129 Other Non-Certified	1,998,943	25.90	2,074,074	26.19	75,131	0.29	3.8%
	139 Other Temporary	45,500		45,500		-		0.0%
<u>200</u>	<u>BENEFITS</u>	\$ 1,302,049		\$ 1,399,774		\$ 97,726		7.5%
	210 Health	688,125	55.05	746,505	56.34	58,380	1.29	8.5%
	220 FICA	345,245		371,063		25,819		7.5%
	250 Unemployment	23,713		20,342		(3,371)		-14.2%
	260 Worker's Comp.	61,656		66,113		4,457		7.2%
	270 Retirement Benefits	183,310		195,751		12,441		6.8%
<u>300</u>	<u>PROF/TECH SERVICES</u>	\$ 448,405		\$ 413,319		\$ (35,086)		-7.8%
	314 Computer Services	45,013		75,276		30,263		67.2%
	320 Professional Education Consultant	70,000		65,000		(5,000)		-7.1%
	32200 External Staff Development	15,000		9,500		(5,500)		-36.7%
	322 CREC Staff Development	6,892	55.05	7,043	56.34	151	1.29	2.2%
	331 Audit	70,000		70,000		-		0.0%
	333 Other Consultants	217,000		152,000		(65,000)		-30.0%
	341 External Staffing	20,000		30,000		10,000		50.0%
	343 Auto Repair	4,500		4,500		-		0.0%
<u>400</u>	<u>PROPERTY SERVICES</u>	\$ 435,500		\$ 493,026		\$ 57,526		13.2%
	430 Maintenance & Repairs	500		550		50		10.0%
	441 Operating/Facility	426,000		482,204		56,204		13.2%
	442 Equipment Rental	9,000		10,272		1,272		14.1%
<u>500</u>	<u>OTHER PURCHASED SERV.</u>	\$ 229,616		\$ 201,167		\$ (28,448)		-12.4%
	522 Liability Insurance	14,866		15,717		852		5.7%
	523 Auto Insurance	1,500		1,300		(200)		-13.3%
	531 Postage	20,100		16,050		(4,050)		-20.1%
	532 Telephone	28,750		22,000		(6,750)		-23.5%
	540 Advertising	15,500		10,000		(5,500)		-35.5%
	550 Printing	17,250		17,000		(250)		-1.4%
	551 Copying	14,400		4,650		(9,750)		-67.7%
	581 Travel - All	22,500		19,500		(3,000)		-13.3%
	591 Workshop Expenses	55,500		58,700		3,200		5.8%
	592 Other Purchase Services	39,250		36,250		(3,000)		-7.6%
<u>600</u>	<u>SUPPLIES</u>	\$ 38,500		\$ 30,500		\$ (8,000)		-20.8%
	616 Office Supplies	38,500		30,500		(8,000)		-20.8%
<u>700</u>	<u>PROPERTY</u>	\$ 212,000		\$ 177,700		\$ (34,300)		-16.2%
	733 Equipment	46,000		41,000		(5,000)		-10.9%
	739 Other Capital Outlay	166,000		136,700		(29,300)		-17.7%
<u>800</u>	<u>OTHER OBJECTS</u>	\$ 44,000		\$ 73,250		\$ 29,250		66.5%
	810 Dues & Fees	44,000		73,250		29,250		66.5%
	TOTAL	\$ 7,452,724		\$ 7,874,335		\$ 421,611		5.7%

Dollar Increase / (Decrease)

\$ 421,611

Percentage Increase / (Decrease)

5.7%

EXECUTIVE OFFICE BUDGET REQUEST
2019-20 Approved Budget Vs. 2020-21 Requested Budget

#101

<u>Code</u>	<u>Description</u>	2019-20		2020-21		Increase / (Decrease)		
		<u>Approved</u>	<u>FTE</u>	<u>Requested</u>	<u>FTE</u>	<u>\$ Amount</u>	<u>FTE</u>	<u>%</u>
[100] SALARIES		\$ 283,388		\$ 290,075		\$ 6,687		2.4%
	101 Administration	283,388	1.00	290,075	1.00	6,687	0.00	2.4%
[200] BENEFITS		\$ 41,710		\$ 42,387		\$ 677		1.6%
	210 Health	12,500	1.00	13,250	1.00	750	0.00	6.0%
	220 FICA	4,109		4,206		97		2.4%
	250 Unemployment	1,417		1,160		(257)		-18.1%
	260 Worker's Comp.	3,684		3,771		87		2.4%
	270 Retirement Benefits	20,000		20,000		-		0.0%
[300] PROF/TECH SERVICES		\$ 3,962		\$ 5,221		\$ 1,259		31.8%
	314 Computer Services	1,337		2,596		1,259		94.2%
	32210 CREC Staff Development	125	1.00	125	1.00	-		0.0%
	343 Auto Repair	2,500		2,500		-		0.0%
[400] PROPERTY SERVICES		\$ 113,250		\$ 121,146		\$ 7,896		7.0%
	441 Operating/Facility	105,750		113,646		7,896		7.5%
	442 Equipment Rental	7,500		7,500		-		0.0%
[500] OTHER PURCHASED SERV.		\$ 7,005		\$ 5,285		\$ (1,719)		-24.5%
	522 Liability Insurance	905		935		31		3.4%
	523 Auto Insurance	1,500		1,300		(200)		-13.3%
	531 Postage	100		100		-		0.0%
	532 Telephone	2,000		1,000		(1,000)		-50.0%
	551 Copying	250		250		-		0.0%
	581 Travel - All	2,000		500		(1,500)		-75.0%
	591 Workshop Expenses	250		1,200		950		380.0%
[600] SUPPLIES		\$ 1,000		\$ 1,000		\$ -		0.0%
	616 Office Supplies	1,000		1,000		-		0.0%
[800] OTHER OBJECTS		\$ 3,000		\$ 3,500		\$ 500		16.7%
	810 Dues & Fees	3,000		3,500		500		16.7%
	Total	\$ 453,315		\$ 468,615		\$ 15,300		3.4%
	Dollar Increase / (Decrease)			\$ 15,300				
	Percentage Increase / (Decrease)			3.4%				

OFFICE OF FINANCE AND OPERATIONS BUDGET REQUEST
2019-20 Approved Budget Vs. 2020-21 Requested Budget

#10300 - 10305

Code	Description	2019-20		2020-21		Increase / (Decrease)		
		Approved	FTE	Requested	FTE	\$ Amount	FTE	%
<u>100</u>	<u>SALARIES</u>	\$ 2,925,210		\$ 3,032,835		\$ 107,625		3.7%
	121 Non-Certified Admin.	974,817	6.15	1,014,109	6.15	39,292	0.00	4.0%
	123 Support Staff	714,000	14.00	743,229	14.00	29,229	0.00	4.1%
	129 Other Non-Certified	1,195,893	15.60	1,234,997	15.80	39,104	0.20	3.3%
	139 Other Temporary	40,500		40,500		-		0.0%
<u>200</u>	<u>BENEFITS</u>	\$ 830,044		\$ 870,624		\$ 40,579		4.9%
	210 Health	446,875	35.75	476,338	35.95	29,463	0.20	6.6%
	220 FICA	223,779		232,012		8,232		3.7%
	250 Unemployment	14,626		12,131		(2,495)		-17.1%
	260 Worker's Comp.	38,029		39,427		1,398		3.7%
	270 Retirement Benefits	106,735		110,716		3,981		3.7%
<u>300</u>	<u>PROF / TECH SERVICES</u>	\$ 386,276		\$ 330,930		\$ (55,347)		-14.3%
	314 Computer Services	31,308		38,936		7,628		24.4%
	320 Professional Educ Cons	70,000		65,000		(5,000)		-7.1%
	32200 External Staff Development	8,500		5,500		(3,000)		-35.3%
	322 CREC Staff Development	4,468	35.75	4,494	35.95	26	0.20	0.6%
	331 Audit	70,000		70,000		-		0.0%
	333 Other Consultants	180,000		115,000		(65,000)		-36.1%
	341 External Staffing	20,000		30,000		10,000		50.0%
	343 Auto Repair	2,000		2,000		-		0.0%
<u>400</u>	<u>PROPERTY SERVICES</u>	\$ 178,500		\$ 230,312		\$ 51,812		29.0%
	44110 Operating/Facility	177,000		227,540		50,540		28.6%
	442 Equipment Rental	1,500		2,772		1,272		84.8%
<u>500</u>	<u>OTHER PURCHASED SERV.</u>	\$ 156,832		\$ 137,037		\$ (19,795)		-12.6%
	522 Liability Insurance	9,432		9,687		255		2.7%
	531 Postage	15,750		13,700		(2,050)		-13.0%
	532 Telephone	14,250		11,500		(2,750)		-19.3%
	540 Advertising	8,000		5,000		(3,000)		-37.5%
	550 Printing	10,250		6,000		(4,250)		-41.5%
	551 Copying	5,650		2,650		(3,000)		-53.1%
	581 Travel - All	8,500		10,500		2,000		23.5%
	591 Workshop Expenses	53,500		46,500		(7,000)		-13.1%
	592 Other Purchased Services	31,500		31,500		-		0.0%
<u>600</u>	<u>SUPPLIES</u>	\$ 20,500		\$ 17,500		\$ (3,000)		-14.6%
	616 Office Supplies	20,500		17,500		(3,000)		-14.6%
<u>700</u>	<u>PROPERTY</u>	\$ 203,000		\$ 173,200		\$ (29,800)		-14.7%
	733 Equipment	37,000		36,500		(500)		-1.4%
	739 Other Capital Outlay	166,000		136,700		(29,300)		-17.7%
<u>800</u>	<u>OTHER OBJECTS</u>	\$ 30,000		\$ 60,500		\$ 30,500		101.7%
	810 Dues & Fees	30,000		60,500		30,500		101.7%
	Total	\$ 4,730,363		\$ 4,852,937		\$ 122,574		2.6%

Dollar Increase / (Decrease) 122,574
Percentage Increase / (Decrease) 2.6%

HUMAN RESOURCES OFFICE BUDGET REQUEST
2019-20 Approved Budget Vs. 2020-21 Requested Budget

#104

Code	Description	2019-20		2020-21		Increase / (Decrease)		
		Requested	FTE	Requested	FTE	\$ Amount	FTE	%
<u>[100] SALARIES</u>		\$ 806,540		\$ 1,005,778		\$ 199,238		24.7%
121	Non-Certified Admin.	335,459	2.00	509,258	3.00	173,799	1.00	51.8%
123	Support Staff	211,681	4.00	222,463	4.00	10,782	0.00	5.1%
129	Other Non-Certified	254,400	3.00	269,057	3.00	14,657	0.00	5.8%
139	Other Temporary	5,000		5,000		-		0.0%
<u>[200] BENEFITS</u>		\$ 218,375		\$ 263,569		\$ 45,194		20.7%
210	Health	\$13,250	9.00	132,500	10.00	20,000	1.00	17.8%
220	FICA	61,700		76,942		15,242		24.7%
250	Unemployment	0.004	4,033	4,023		(10)		-0.2%
260	Worker's Comp.	0.013	10,485	13,075		2,590		24.7%
270	Retirement Benefits	0.037	29,657	37,029		7,372		24.9%
<u>[300] PROF/TECH SERVICES</u>		\$ 12,643		\$ 29,611		\$ 16,968		134.2%
314	Computer Services		6,018		23,361		17,343	288.2%
32200	External Staff Development		3,500		3,000		(500)	-14.3%
32210	CREC Staff Development	125	1,125	9.00	1,250	10.00	125	11.1%
333	Other Consultants		2,000		2,000		-	0.0%
<u>[400] PROPERTY SERVICES</u>		\$ 51,250		\$ 66,310		\$ 15,060		29.4%
430	Maintenance & Repairs		250		250		-	0.0%
44110	Operating/Facility	1.100	51,000		66,060		15,060	29.5%
<u>[500] OTHER PURCHASED SERV.</u>		\$ 27,001		\$ 18,530		\$ (8,471)		-31.4%
522	Liability Insurance	0.0020	2,251		2,780		529	23.5%
531	Postage		4,000		2,000		(2,000)	-50.0%
532	Telephone		4,000		3,000		(1,000)	-25.0%
540	Advertising		500		-		(500)	-100.0%
550	Printing		1,000		1,000		-	0.0%
551	Copying		7,500		1,500		(6,000)	-80.0%
581	Travel - All		6,000		6,500		500	8.3%
591	Workshop Expenses		1,000		1,000		-	0.0%
592	Other Purchased Services		750		750		-	0.0%
<u>[600] SUPPLIES</u>		\$ 6,500		\$ 4,500		\$ (2,000)		-30.8%
616	Office Supplies		6,500		4,500		(2,000)	-30.8%
<u>[700] PROPERTY</u>		\$ 4,000		\$ 3,000		\$ (1,000)		-25.0%
733	Equipment		4,000		3,000		(1,000)	-25.0%
<u>[800] OTHER OBJECTS</u>		\$ 1,500		\$ 1,500		\$ -		0.0%
810	Dues & Fees		1,500		1,500		-	0.0%
	Total	\$ 1,127,809		\$ 1,392,798		\$ 264,989		23.5%
	Dollar Increase / (Decrease)			\$ 264,989				
	Percentage Increase / (Decrease)			23.5%				

COMMUNICATIONS OFFICE BUDGET REQUEST
2019-20 Approved Budget Vs. 2020-21 Requested Budget

#105

Code	Description	2019-20		2020-21		Increase / (Decrease)		
		Requested	FTE	Requested	FTE	\$ Amount	FTE	%
<u>(100)</u>	<u>SALARIES</u>	\$ 616,671		\$ 643,210		\$ 26,539		4.3%
	121 Non-Certified Admin.	133,120	1.00	140,000	1.00	6,880	0.00	5.2%
	129 Other Non-Certified	483,551	6.50	503,210	6.50	19,659	0.00	4.1%
<u>(200)</u>	<u>BENEFITS</u>	\$ 174,842		\$ 183,314		\$ 8,472		4.8%
	210 Health	\$13,250	7.50	99,375	7.50	5,625	0.00	6.0%
	220 FICA	47,175		49,206		2,030		4.3%
	250 Unemployment	0.004	3,083	2,573		(511)		-16.6%
	260 Worker's Comp.	0.013	8,017	8,362		345		4.3%
	270 Retirement Benefits	0.037	22,817	23,799		982		4.3%
<u>(300)</u>	<u>PROF/TECH SERVICES</u>	\$ 9,288		\$ 9,725		\$ 437		4.7%
	314 Computer Services	5,350		7,787		2,437		45.6%
	32200 External Staff Development	3,000		1,000		(2,000)		-66.7%
	32210 CREC Staff Development	125	7.50	938	7.50	-	0.00	0.0%
<u>(400)</u>	<u>PROPERTY SERVICES</u>	\$ 77,500		\$ 67,198		\$ (10,302)		-13.3%
	430 Maintenance & Repairs	250		300		50		20.0%
	44110 Operating/Facility	77,250		66,898		(10,352)		-13.4%
<u>(500)</u>	<u>OTHER PURCHASED SERV.</u>	\$ 33,864		\$ 38,908		\$ 5,044		14.9%
	522 Liability Insurance	0.0020	1,864	1,908		44		2.4%
	531 Postage	250		250		-		0.0%
	532 Telephone	6,000		6,000		-		0.0%
	540 Advertising	7,000		5,000		(2,000)		-28.6%
	550 Printing	6,000		10,000		4,000		66.7%
	551 Copying	1,000		250		(750)		-75.0%
	581 Travel - All	4,000		1,500		(2,500)		-62.5%
	591 Workshop Expenses	750		10,000		9,250		1233.3%
	592 Other Purchased Services	7,000		4,000		(3,000)		-42.9%
<u>(600)</u>	<u>SUPPLIES</u>	\$ 9,000		\$ 5,500		\$ (3,500)		-38.9%
	616 Office Supplies	9,000		5,500		(3,500)		-38.9%
<u>(700)</u>	<u>PROPERTY</u>	\$ 5,000		\$ 1,500		\$ (3,500)		-70.0%
	733 Equipment	5,000		1,500		(3,500)		-70.0%
<u>(800)</u>	<u>OTHER OBJECTS</u>	\$ 7,500		\$ 6,500		\$ (1,000)		-13.3%
	810 Dues & Fees	7,500		6,500		(1,000)		-13.3%
	Total	\$ 933,664		\$ 955,854		\$ 22,190		2.4%
	Dollar Increase / (Decrease)			\$ 22,190				
	Percentage Increase / (Decrease)			2.4%				

GRANTS OFFICE BUDGET REQUEST
2019-20 Approved Budget Vs. 2020-21 Requested Budget

#109		2019-20		2020-21		Increase / (Decrease)		
Code	Description	Requested	FTE	Requested	FTE	\$ Amount	FTE	%
<u>(100) SALARIES</u>		\$ 110,846		\$ 113,701		\$ 2,855		2.6%
123	Support Staff	45,747	1.00	46,891	1.00	1,144	0.00	2.5%
129	Other Non-Certified	65,099	0.80	66,810	0.89	1,711	0.09	2.6%
<u>(200) BENEFITS</u>		\$ 37,076		\$ 39,880		\$ 2,804		7.6%
210	Health	\$13,250	1.80	25,043	1.89	2,543	0.09	11.3%
220	FICA	8,480		8,698		218		2.6%
250	Unemployment	0.004	554	455		(99)		-17.9%
260	Worker's Comp.	0.013	1,441	1,478		37		2.6%
270	Retirement Benefits	0.037	4,101	4,207		106		2.6%
<u>(300) PROF/TECH SERVICES</u>		\$ 36,236		\$ 37,832		\$ 1,596		4.4%
314	Computer Services	1,000		2,596		1,596		159.6%
32210	CREC Staff Development	125	1.80	236	1.89	0	0.09	0.1%
333	Other Consultants	35,000		35,000				0.0%
<u>(400) PROPERTY SERVICES</u>		\$ 15,000		\$ 8,060		\$ (6,940)		-46.3%
44110	Operating/Facility	15,000		8,060		(6,940)		-46.3%
<u>(500) OTHER PURCHASED SERV.</u>		\$ 4,914		\$ 1,407		\$ (3,507)		-71.4%
522	Liability Insurance	0.0020	414	407		(7)		-1.6%
532	Telephone	2,500		500		(2,000)		-80.0%
581	Travel - All	2,000		500		(1,500)		-75.0%
<u>(600) SUPPLIES</u>		\$ 1,500		\$ 2,000		\$ 500		33.3%
616	Office Supplies	1,500		2,000		500		33.3%
<u>(800) OTHER OBJECTS</u>		\$ 2,000		\$ 1,250		\$ (750)		-37.5%
810	Dues & Fees	2,000		1,250		(750)		-37.5%
Total		\$ 207,572		\$ 204,131		\$ (3,441)		-1.7%
Dollar Increase / (Decrease)				\$	(3,441)			
Percentage Increase / (Decrease)					-1.7%			