



Cayen FRC November Webinar Pre-K and Related ECE Activities





Pre-K Activity/Services

The *Pre-K program/activity must be:

1. Considered a high-quality, affordable early care and education program for children age three and older (not enrolled in kindergarten) that supports children's ability to begin kindergarten with the knowledge, skills and behaviors needed for success in school; and

**Included for "enrollment" and non-customizable activities/sessions*





Pre-K Activity/Services (cont'd)

The *Pre-K program/activity must be:

2. Provided by the FRC as one or more of the following:
 - full-day/full-year programs providing services for 10 hours per day for 52 weeks per year;
 - school-day/school-year programs providing services for 7 hours per day for at minimum of 180 consecutive days;
 - part-day/part-year programs providing services for at least 2.5 hours per day for up to 180 days; or
 - extended-day programs providing services to extend hours, days and/or weeks of programming for children in an existing part-time program, in order to provide those children with a full time program of up to 10 hours per day.





To Include or Not Include?

Consider:

- Notwithstanding tuition or fees collected, is the FRC grant the primary funding source that largely supports a Pre-K classroom?
- Does the FRC direct, manage and supervise the day-to-day operations of the Pre-K classroom?
- Outside of Cayen, does the FRC uniformly and uniquely track by SASID children served in the Pre-K classroom in another data collection process (PSIS or PKIS) required by another primary funder?





To Include or Not Include?

The decision to include additional Pre-K data to Cayen FRC should be discussed further to explore the shared value and potential benefit of dual consideration.

Contact FRC Program Manager at CSDE.





NEW ACTIVITY CATEGORY

Related ECE Activities

- Related ECE Activities is a customizable activities to create sessions for activities and services provided to preschool aged children by the FRC.
- Related ECE Activities do not meet the outlined Pre-K standard, but are still considered appropriate for recording in Cayen as a non-enrolled. *Examples: FRC staff delivers Mutt-i-grees curriculum to a local Pre-K classroom weekly or early literacy activities delivered by FRC to preschool aged children at the local library twice per month.*
- Suspend the use of either OOST or any Non-Enrolled Pre-K activity.
- If parent and child participate together, consider using a Play and Learn or Family Literacy activity.





Registration

- Required Demographics
 - SASID (Children only)
 - Date of Birth (Children only)
 - Race
 - Ethnicity
 - Immunization/Insurance information (*mandatory for any child enrolled in Pre-K. Strongly encouraged for all registered preschool aged children.*)
- Who should be registered?
 - Child(ren)
 - At least one adult in the household.





Enrollment

- All child registrants to be recorded in a Pre-K classroom attendance (activity) must be concurrently enrolled to Pre-K.
- Any child registrants to be recorded in a Related ECE Activity should not be concurrently enrolled to Pre-K.
- Enrollments are based on the program year so you must re-enroll even if the child was registered/enrolled in a prior year.
- Adults should not be enrolled in Pre-K or recorded in attendance for the Pre-K activity. If parent/adult and child participate together, consider using a “Play and Learn” or “Family Literacy” activity to record attendance of both.





FRC Assessment (Cayen)

- You must initiate/complete an assessment for every family.
 - One assessment per family.
 - The assessment must be assigned to an adult.
- Make sure to update assessments for families carried over to the current term.
 - Make sure to always update the original assessment.
 - Do not create a new assessment for a family that had one in a previous term.
- Run the Participant Assessment Results Report to ensure your families have a completed assessment.
- You must enter a date range when running the report. The range reflects any reports entered or updated during that time.





Purpose of FRC Assessment (Cayen)

- To provide FRCs with information to better understand concerns, priorities and resources related to supporting families and children and resolving other issues the family may want help to address.
- Identifying the family concerns and priorities helps staff develop outcomes and identify the services, supports and strategies to accomplish those outcomes.
- The identification of family resources helps the team know what family supports and strengths are already in place to address the identified outcomes.





Use of FRC Assessment (Cayen)

- Some programs/services may prescribe standard assessment tools (ex: PAT and Life Skills Progressions)
- The use of the FRC Assessment in Cayen is designed to simply record information that is gathered from a family, on a voluntary basis, usually through conversations with the family.
- Check lists and interviews can also assist to get useful information.
- Make sure everyone in your program understands the importance of information rights, and their own responsibility for delivering them.





Pre-K and Related ECE Activities:

Recording and Tracking Activities and Sessions.

- If child is enrolled in Pre-K (*Adults should not be enrolled in Pre-K*), select among the appropriate non-customizable Pre-K category:
 - Morning: use for part-day/part-year programs (AM)
 - Afternoon: use for part-day/part-year programs (PM)
 - School Day: use for both full-day/full-year programs and school-day/school-year programs
 - Extended: use for extended-day programs





Pre-K and Related ECE Activities :

Recording and Tracking Activities and Sessions.

- Attendance for non-enrolled registered participants may be recorded through a customizable session as Related ECE Activities.
- Request a customizable session by completing the Customizable Session form in Cayen under “Helpful Links.”





Pre-K and Related ECE Activities :

Recording and Tracking Screenings and Referrals

- Screenings:
 - Developmental, minimum requirement for all enrolled Pre-K children.
 - Health, Hearing, Social Emotional or Vision, select as appropriate.
- May include screening/results administered directly by FRC staff or other relevant professional (i.e. pediatrician, dentist, social worker, etc.)
- Recording screenings, as appropriate, for all registered preschool aged children is encouraged.
- Referrals:
 - Entered under the child's record.





Reports

- Pay close attention to filters for the different reports.
- Run the various reports on a frequent basis to ensure the accuracy of your data entry.
- HH Enrolled Program Report (Pre-K)
- FRC Services Report
- Screening and Referral Detail Report

