

### **Application for Admission**

#### **Advanced Alternate Route to Certification for Special Education Cross Endorsement**

Thank you for your interest in the AARC for Special Education. For consideration of entrance into the program, you must:

1. Hold a **3 year valid teaching certificate in the state of Connecticut**
2. Have a minimum of 3 years valid teachers certificate and teaching experience in the past 8 years (substitute teaching experience will be considered)
3. Possess the desire to teach students with disabilities as a special educator
4. Have access to a computer and a working email address
5. Receive AARC faculty recommendation after review of your application and interview
6. Submit to Jeannette Estrada at 111 Charter Oak Ave, Hartford, CT 06106 the following paperwork by **April 30, 2019**:
  - Completed and signed Application Form
  - Copy of Certification document
  - Three** letters of recommendation, including **one from current administrator**
  - Résumé (including information about formal education beyond high school)  
Official transcripts from institutions of higher learning (in envelopes sealed by institutions)
  - Essay (see attached format)
  - Application fee in the amount of \$100.00 (non-refundable) in the form of a bank check made out to:

*Capitol Region Education Council.*

Please write on memo line: **AARC 2018 Application Fee**

**NOTE: All of the above must be received in order to process application.**

#### **Application Process**

- Interviews are part of the admission process for this program. Following a paper screening of all applicants, personal interviews will be conducted to determine which applicants will be admitted to the program. You will be notified if you are chosen for an interview.
- Tuition for the AARC program is approximately \$7,600 excluding the application fee you are also responsible for purchasing books from Amazon, materials, exam fees, certification fees, and laboratory fee. Payment is due June 14, 2019.

Thank you again for your interest and we look forward to meeting you. If you have any questions please contact Jeannette Estrada at 860-524-4038 or [jestrada@crec.org](mailto:jestrada@crec.org).

Sincerely,

Mary Jo Terranova, Director of AARC for Special Education  
CREC, Special Services Support Team

## Advanced Alternate Route to Special Education Certification

### **Application for Admission**

#### Section 1 - Academic/Professional Information

Applicant's Name: \_\_\_\_\_

**Please include with this application a copy of your official transcripts and a valid teaching certificate, and a current résumé.** In addition, please respond to the following:

I currently hold **3 year or more** Connecticut certification:

- Yes
- No

If you answered "no," are you eligible for Connecticut teaching certification?

- Yes
- No

Below, list any area, or areas, in which you currently are certified, including subject area(s) and grade level(s) and endorsement code:

**Last Three Years of Teaching Experience**

Include dates, district/school, full or part time, and Certified Area Teaching Assignment.

**List your Record of Professional Development in Special Education**

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Section 2 - Academic/Professional Information

Applicant's Name: \_\_\_\_\_

Please describe any experience you may have had related to working with students with disabilities.

Please list any professional recognition (e.g., special teaching awards or recognition, honors) you have received:

Have you ever participated in the TEAM Program?

- Yes
- No

Please check below the capacity or capacities in which you have participated:

- |  |  |
|--|--|
| <input type="checkbox"/> Beginning Teacher   | <input type="checkbox"/> Portfolio Scorer  |
| <input type="checkbox"/> Mentor              | <input type="checkbox"/> Have completed a TEAM Portfolio for certification in CT |
| <input type="checkbox"/> Cooperating Teacher |  |
| <input type="checkbox"/> Assessor            |  |

Please describe, briefly, your experience related to the category/categories you have checked.

### Advanced Alternate Route to Special Education Certification

I certify that all items included with this application are correct and complete. I understand that incomplete information, the withholding of information, or incorrect information may disqualify me for admission into the program. I understand that my completed application is to be submitted by April 19, 2019 and that it is to include the application form and personal essay completed by me, as well as all other items listed above. I understand, also, that this program is intended to prepare me to apply for CT certification for Special Education Teacher.

For final special education certification, I understand I will need to complete the program, pass Praxis II and complete and submit all mandated paperwork to the State Department of Education.

Signature \_\_\_\_\_ Date \_\_\_\_\_

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#### Section 3 - Academic/Professional Information

Applicant's Name: \_\_\_\_\_

References - Candidates who complete this program will be able to demonstrate competence in Discipline-Based Professional Teaching Standards for Teachers of Special Education. Please submit three current letters of recommendation attesting to your ability to meet these standards required of a special education teacher. **At least one of these three letters is to be from a current administrator, who will include in his/her letter the intention to support the efforts of the candidate to meet the requirements of this program.**

Reference 1		Reference 2	
Name		Name	
Position		Position	
Address		Address	
City, State, ZIP		City, State, ZIP	
Phone		Phone	
Email		Email	
Reference 3			
Name			
Position			
Address			
City, State, ZIP			
Phone			
Email			

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### **Application for Admission**

#### Section 4 - Academic/Professional Information

Applicant's Name: \_\_\_\_\_

Essay - Please compose and attach an essay, limited to two typed pages, double-spaced, in which you respond to **all** of the following questions:

- What is your motivation for pursuing certification as a special education teacher?
- What do you see as the key roles of an effective special education teacher?
- What is your experience working collaboratively with teachers and administrators in your school/district?
- What personal strengths do you have that would contribute to your success as a special education teacher

